

Governing Board of Trustees Special Meeting Monday, July 16, 2018

Members present

Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Pursuant to Gov. Code Section 54953(b) which authorizes the conduct of meetings by legislative bodies through teleconferencing under specified circumstances, a quorum of the Board Members of the District participated from a location within the boundaries of the District. Member Steve Cochrane appeared via telephone as permitted by the statute from 62 Delano Road, Marion, MA 02738-2011, USA.

Meeting called to order at 5:30pm

1. CALL TO ORDER MEETING OF THE GOVERNING BOARD

Procedural: 1.1 CALL TO ORDER GOVERNING BOARD OF TRUSTEES SPECIAL MEETING
Governing Board of Trustees President Gibson called the meeting to order at 5:30pm.

Pursuant to Gov. Code Section 54953(b) which authorizes the conduct of meetings by legislative bodies through teleconferencing under specified circumstances, a quorum of the Board Members of the District participated from a location within the boundaries of the District. Member Steve Cochrane appeared via telephone as permitted by the statute from 62 Delano Road, Marion, MA 02738-2011, USA.

2. APPROVAL OF THE AGENDA

Action, Procedural: 2.1 APPROVAL OF THE AGENDA

Approve agenda for the July 16, 2018 Governing Board of Trustees Special Meeting.

Motion by Doug Rafner, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

3. PUBLIC INPUT

Procedural: 3.1 CALL FOR PUBLIC REQUESTS TO ADDRESS THE BOARD REGARDING ITEMS ON THE AGENDA
Governing Board President Gibson called for public requests to address the Governing Board regarding items on the agenda.

4. MAINTENANCE, OPERATIONS AND FACILITIES

Action, Information: 4.1 FACILITIES

BOARD REPORT, REVIEW OF DISTRICT'S COMPREHENSIVE PROCESS TO: 1) ANALYZE AND EVALUATE ENROLLMENT/DEMOGRAPHIC FORECASTS, DISTRICT GEOGRAPHY AND STUDENT RESIDENCE, EDUCATIONAL PROGRAMMING, AND BUDGET; 2) SHARE INFORMATION WITH DISTRICT STAKEHOLDERS; 3) SEEK INPUT FROM DISTRICT STAKEHOLDERS

Superintendent McClurg, Chris Delehanty, Executive Director of Capital Programs and Technology, and Jason Romero, Assistant Superintendent of Human Resources, presented a review of the District's comprehensive process:

Staff thoroughly analyzes and plans annually for short and long-term district operations in order to protect the resources for the entire community. Analysis includes the following: enrollment and demographic forecasts, geography and student residency, educational programming, facilities needs, and budget.

The analysis showed that district-wide enrollment is not projected to increase, yet dramatic shifts in where students reside required that the District study school locations and the number of schools needed across the district.

As a result, various options have been explored:

- Maintain the District's current eight schools
- Reconfigure the District's current eight schools by combining the two schools west of I-5 and building a new school in East Pacific Highlands Ranch
- Maintain the District's current eight schools and build a ninth school in East Pacific Highlands Ranch

What we learned:

The District thought the community would embrace the idea of reconfiguration. Through significant outreach, the District heard from many in the community that they were not in support of closing a school. Although district-wide enrollment shows a need for eight schools, the District is proposing a nine school option.

BOARD APPROVAL, OPTION 3: BUILD A NEW SCHOOL IN EAST PACIFIC HIGHLANDS RANCH, MAINTAIN BOTH SCHOOLS IN THE WEST AS OPERATING TRADITIONAL SCHOOLS (DEL MAR HEIGHTS SCHOOL APPROXIMATELY 450-500 STUDENTS; DEL MAR HILLS ACADEMY APPROXIMATELY 300-350 STUDENTS), POTENTIALLY LOCATE DISTRICT DEPARTMENT(S)/EDUCATIONAL PROGRAM(S), SUCH AS ECDC AND/OR DISTRICT CAFETERIA, AT DEL MAR HILLS ACADEMY

Options for the Facilities Master Plan:

1. Close a school on the west and build a new school in East Pacific Highlands Ranch.
2. Keep the District's current eight schools. Do not build a school in East Pacific Highlands Ranch; add portables/permanent construction to Sycamore Ridge School and/or Ashley Falls School.
3. Build a new school in East Pacific Highlands Ranch; maintain both schools in the west as operating traditional schools (Del Mar Heights School approximately 450-500 students; Del Mar Hills Academy approximately 300-350 students); potentially locate district department(s)/educational program(s), such as ECDC and/or District Cafeteria, at Del Mar Hills Academy.

Examination of the ninth school option:**District priorities**

- Accommodate growth - schools located where students reside
- Improve all facilities to accommodate current and future educational programming
- Operational budget - alignment of finite financial resources with priorities

Financing

A ninth school comes at a cost and means aligning the budget with priorities. Estimated annual operating costs for a 450 student school are approximately \$1,900,000. This includes administrative staff (principal, administrative assistant, office assistant), instructional staff (4 teachers, 2 STEAM+, 6 Special Education Staff, Substitutes), support staff (health, library, plant manager, custodian, noon duty, lunch servers), and operations (materials and supplies, utilities, security, copier, licenses, etc.).

Potential cost savings and funding sources:

- Certificated and Classified Staffing (\$280,000)
- Shared program administrative staff at Del Mar Hills Academy (\$60,000)
- Reduction of one assistant principal (approximately \$140,000)
- Solar installed using potential bond fund (estimated 75% savings, which would have been approximately \$637,500 for the 2017-2018 school year)

Note:

- Allocation of potential property tax revenue exceeding expectations (e.g., 1% increase = approximately \$460,000)
- 4.2% increase is required annually to cover mandatory personnel increases (step and column, pensions, and maintaining reserve)

BOARD APPROVAL, DISTRICT STAFF AND obrARCHITECTURE REVISE FACILITIES MASTER PLAN TO KEEP BOTH FACILITIES WEST OF I-5 AS TRADITIONAL SCHOOLS, REBUILD DEL MAR HEIGHTS SCHOOL AND MODERNIZE DEL MAR HILLS ACADEMY

With approval of Option 3 above, District staff recommended that board approve District Staff and obrARCHITECTURE revise the Facilities Master Plan to reflect:

- Rebuild Del Mar Heights School with plans for approximately 450-500 students
- Modernize Del Mar Hills Academy with plans for approximately 300-350 students
- Remove potential Del Mar West School from the Facilities Master Plan
- Review needs for portable to permanent construction across the district
- Update cost estimates

BOARD INFORMATION, FINANCE PLAN UPDATE

Adam Bauer, President/CEO of Fieldman, Rolapp & Associates Inc., provided a finance plan update.

BOARD INFORMATION, OVERVIEW OF PROCESS FOR APPROVAL OF POTENTIAL GENERAL OBLIGATION BOND ELECTION

Wendy Wiles, Esq. and Rob Anslow, Esq., of Atkinson, Andelson, Loya, Ruud & Romo, provided an overview of the process for the approval of a potential General Obligation Bond election.

BOARD INFORMATION, OVERVIEW OF ADVISORY PROCESS TO DISCUSS AND PRIORITIZE DISTRICT-WIDE FACILITY PROJECTS

Eric Hall, President of Eric Hall and Associates, provided an overview of a district advisory committee process to assist the district in prioritizing district-wide facilities projects.

Board Discussion. Staff and Consultants responded to clarifying questions from the Governing Board.

Public requests to address the Governing Board regarding Item 4.1 Facilities:

Todd Moore
Julian Betts
Pat Whitt
Jeff Harasha
Michael Yanicelli
Diana Rowland
Harvey Goldman
Kathy Huang

Governing Board President Gibson called for motion to waive 20 minute maximum for public input (Board Bylaw 9323) and accept all requests to address the Board:

Motion by Scott Wooden, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Additional public requests to address the Governing board regarding Item 4.1 Facilities:

Viktor Nemeth
Norihiro Yogo
Estela deLlanos
Marisa Criqui
Laurie Glezer
Yi Tang
Sarah Sargen
Aziz Gholmieh
Chris Tyler
Kurt Knutson
Linda Liu

ACTION ITEM: BOARD APPROVAL, OPTION 3; BUILD A NEW SCHOOL IN EAST PACIFIC HIGHLANDS RANCH, MAINTAIN BOTH SCHOOLS IN THE WEST AS OPERATING TRADITIONAL SCHOOLS (DEL MAR HEIGHTS SCHOOL APPROXIMATELY 450-500 STUDENTS; DEL MAR HILLS ACADEMY APPROXIMATELY 300-350 STUDENTS), POTENTIALLY LOCATE DISTRICT DEPARTMENT(S)/EDUCATIONAL PROGRAM(S), SUCH AS ECDC AND/OR DISTRICT CAFETERIA, AT DEL MAR HILLS ACADEMY
Approve Option 3: Build a new school in East Pacific Highlands Ranch, maintain both schools in the west as operating traditional schools (Del Mar Heights School approximately 450-500 students; Del Mar Hills Academy approximately 300-350 students), potentially locate district department(s)/educational program(s), such as ECDC and/or District Cafeteria, at Del Mar Hills Academy.

Motion by Erica Halpern, second by Scott Wooden.

Final Resolution: Motion Carries

Governing Board President Gibson called for Roll Call Vote:

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

ACTION ITEM: BOARD APPROVAL, DISTRICT STAFF AND obrARCHITECTURE REVISE FACILITIES MASTER PLAN TO KEEP BOTH FACILITIES WEST OF I-5 AS TRADITIONAL SCHOOLS, REBUILD DEL MAR HEIGHTS SCHOOL AND MODERNIZE DEL MAR HILLS ACADEMY

Approve District Staff and obrARCHITECTURE revise Facilities Master Plan to keep both facilities west of I-5 as traditional schools, rebuild Del Mar Heights School and modernize Del Mar Hills Academy.

Motion by Erica Halpern, second by Scott Wooden.

Final Resolution: Motion Carries

Governing Board President Gibson called for Roll Call Vote:

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

5. ADJOURNMENT OF MEETING

Action, Procedural: 5.1 ADJOURNMENT OF MEETING

Governing Board President Gibson adjourned the meeting at 8:20pm.

Approve to adjourn meeting.

Motion by Scott Wooden, second by Doug Rafner.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Minutes of , 2018 Adopted:

Signature of Governing Board Clerk:

Erica Halpern

7-25-2018

Date

Signature of Superintendent:

Holly McClurg, Ph.D.

7-26-2018

Date

Generated by Holly Palmer, Executive Assistant to the Superintendent